

Draft Asset Management Plan

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1. Purpose of the Report

To seek District Executive approval for the proposed Asset Management Plan.

2. Forward Plan

This report appeared on the forward plan for presentation in June 2014.

3. Public Interest

South Somerset District Council owns a range of properties and land assets. We aim to look after these in the most effective and efficient way and use them to further the objectives of the council.

4. Recommendation

That District Executive approve the draft Asset Management Plan.

5. Background

Members will recall that the Asset Management Strategy (AMS) was adopted by Full Council in May 2014 on the understanding that the annual Asset Management Plan (AMP) was approved each year by District Executive. A summary of the strategy is included as Appendix 1 to this report.

Full Council endorsed the approach to develop the Annual Action Plan as being first prioritised by officers and then by Strategic Asset Steering Group (SASG) looking at where there was most financial gain as well as adding most value to the community. Having the Plan agreed by District Executive ensures that all portfolio holders have an opportunity to shape the work for the following year.

Development of the Asset Management Plan 2014-15 (Appendix 2)

The Plan this year has been developed since Full Council's approval of the AMS in May and so, by necessity, cannot be presented until September 2014. In future years, the Plan should come forward before the start of the new financial year.

As SASG focuses on the delivery of the AMS and the carrying out of strategic property reviews, the annual Asset Management Plan is at a high level. It focuses on the strategic and not the operational issues which are handled by normal service planning processes, involving portfolio holders where appropriate.

The process has included:

- Consultation with all service managers about their strategic asset requirements for 14-15.
- Early draft was then checked and amended by SASG.
- Further work by Property and other services on the feasibility of the plan with current resources.
- Final draft approved by SASG.

The draft plan is attached to this document as Appendix 2.

Resources

It should be noted that agreeing the attached Plan more than fully stretches existing resources and if some projects experience unforeseen challenges then slippages could occur. Progress will be monitored by SASG at quarterly meetings and remedies sought, if appropriate. While plans are important, it is also vital to retain flexibility in order to capitalise on new, emerging opportunities and in this case SASG will review the plan and reprioritise or refocus other capacity to ensure that the key priorities each year are achieved.

6. Financial Implications

The Asset Management Plan can be financed from existing resources with emerging financial implications being assessed if further projects emerge.

7. Corporate Priority Implications

None directly arising from the report.

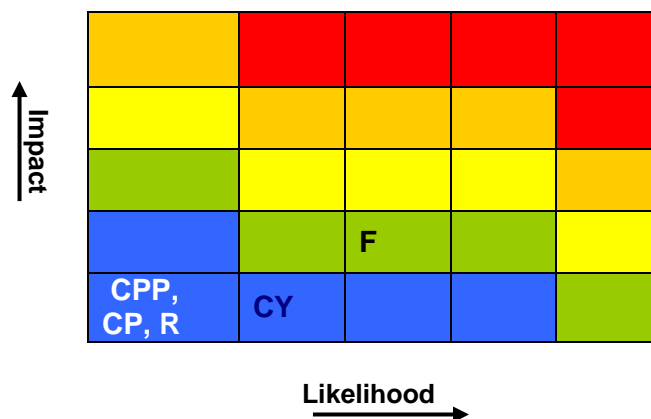
8. Carbon Emissions and Climate Change Implications

The strategy commits to continue to strive to reduce the organisation's energy use via its buildings.

9. Equality and Diversity Implications

Full consideration to equalities has been given in producing this Strategy.

10. Risk Implications



Key:

Categories:

R = Reputation

CpP = Council Plan Priorities

CP = Community Priorities

CY = Capacity

F = Financial

Colours:

Red = High impact & high probability

Orange = Major impact and major probability

Yellow = Moderate impact and moderate probability

Green = Minor impact and minor probability

Blue = Insignificant impact & insignificant probability

11. Background Papers

Report to District Executive, May 2014

Report to Full Council, May 2014
